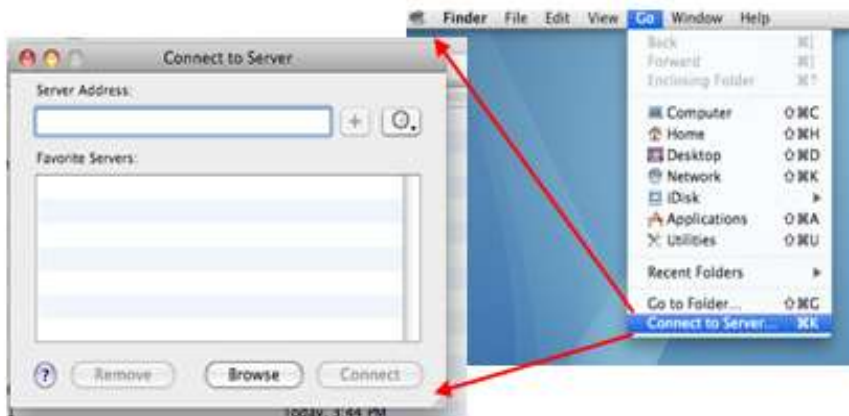


## Mounting Your Network Drive

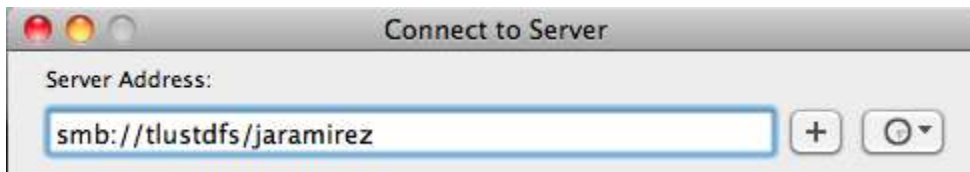
The following steps will allow you to *mount (link to)* your network drives from your Macintosh computer.

1. At the top of the desktop window, from the *Finder*, select **Go > Connect to Server**. *The Connect to Server dialog box will open.*

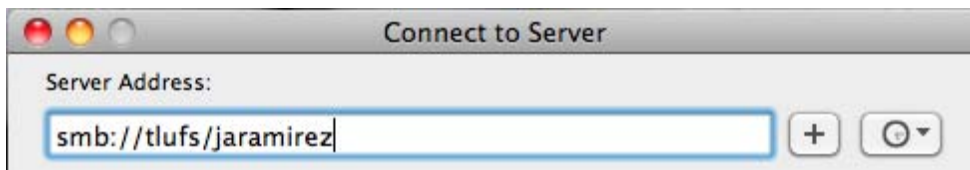


2. In the *Server Address:* field, type the path to your Y-drive (Y:) Departmental network share.

Student Y: drive



Faculty & Staff Y: drive



If you click the plus ( + ) sign on the right it will save the path for next time.

### Remember:

- There should no spaces in the path name.

If you are unsure of what either path should be, call or email the helpdesk at 830-372-6000 | [ishelp@tlu.edu](mailto:ishelp@tlu.edu):

4. Click **Connect**. *The Authentication window will open.*



In the *Authentication* window, enter the following information:

**Select Registered User** (*older Mac OS - Workgroup or Domain: TLU*)

**Name:** *your network login name*

**Password:** *your network password*

*Saving passwords seriously weakens network (and your) security. It is **\*not recommend\*** that you check "Remember this password in my keychain".*

5. When finished, click **Connect** (*older Mac OS -click OK*) The Mac will search for and connect to the selected path location. *When it connects and authenticates your TLU name and password, a network folder will open.*

Save files to your mapped network connections the same way you would to any other drive location on your computer. Network drive mountings are not persistent on Macs and, unlike Windows users, you will need to repeat the mapping process each time you disconnect or shut down your Mac.

6. **(Optional)** A shortcut can also be placed on the desktop. Go up to finder and choose preferences...



Make sure the "Connected Servers" checkbox is checked.



A shortcut will appear on the desktop.

