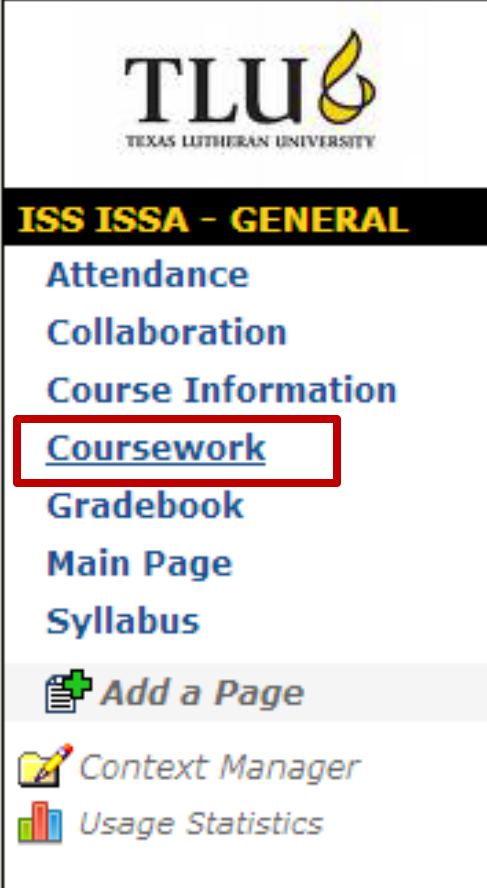


Go to the intended e-Racer Course site & click on **Coursework** link



The image shows a screenshot of a web page for Texas Lutheran University (TLU). At the top is the TLU logo with the text "TEXAS LUTHERAN UNIVERSITY". Below the logo is a black header bar with the text "ISS ISSA - GENERAL" in yellow. The main content area contains a list of navigation links: "Attendance", "Collaboration", "Course Information", "Coursework", "Gradebook", "Main Page", and "Syllabus". The "Coursework" link is highlighted with a red rectangular border. Below the navigation links are three additional options: "Add a Page" (with a green plus icon), "Context Manager" (with a folder and pencil icon), and "Usage Statistics" (with a bar chart icon).

TLU
TEXAS LUTHERAN UNIVERSITY

ISS ISSA - GENERAL

[Attendance](#)

[Collaboration](#)


[Course Information](#)


[Coursework](#)


[Gradebook](#)

[Main Page](#)





[Syllabus](#)

 [Add a Page](#)

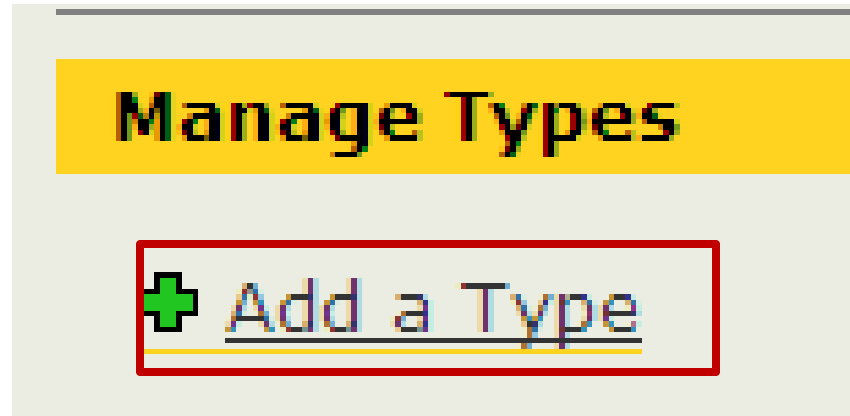
 [Context Manager](#)

 [Usage Statistics](#)

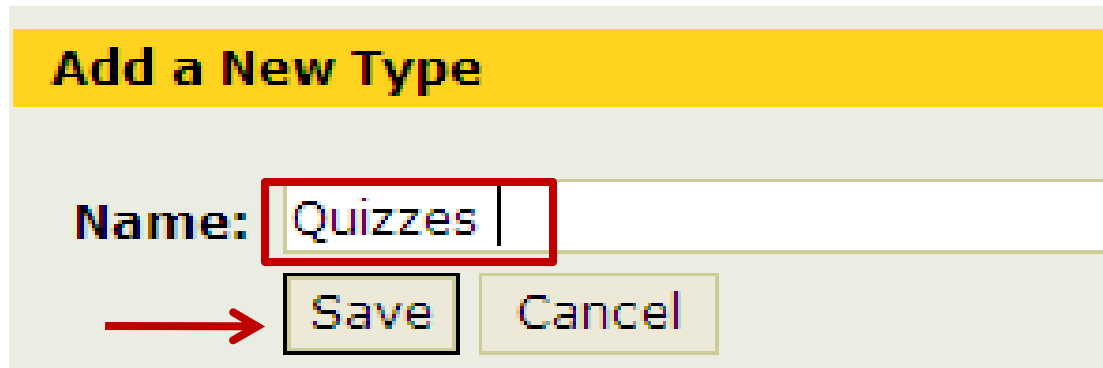
Click on **Mange Types** link

Organize by:   [Add a Unit](#)  [Reorder Units](#)  [Manage Types](#)

Click on **Add a Type** link



Type the name for the assignment for example: **Quizzes** & click **Save**

















The image shows a screenshot of a web form titled "Add a New Type". The form has a yellow header bar with the text "Add a New Type". Below the header, there is a label "Name:" followed by a text input field containing the word "Quizzes". The input field is highlighted with a red border. Below the input field, there are two buttons: "Save" and "Cancel". A red arrow points to the "Save" button.

Here is a sample list of all the assignment types I have created.
Click on the **Coursework** (link) to go back to the **Coursework** page


Coursework

Manage Types

[+ Add a Type](#)

Name		
Exam		
Homework		
Lab Report		
Paper		
Quiz		
Reading		
Test		







- Go back to the **Coursework** page
- locate the **Quiz** category you created.
- Click on **Add an Assignment** link (under **Quiz** category)

Coursework  Edit page

Organize by: Type + [Add a Unit](#) ↑ [Reorder Units](#) ✎ [Manage Types](#)

Quiz

+ [Add an Assignment](#)

Assignment		Format	Due Date	Unit	Required
Quiz Two	  		9/11/2011 5:00 PM	Unit 1	Required
Quiz One	  		9/13/2011 5:00 PM	Unit 1	Required

Fill out each section as follows:

Name of the assignment... For example: **Quiz 3**

Format – select **Online**

Type s **Quiz** & is **Required**

New Assignment

Name:

Format: ▼

Type: ▼

Required: ▼

Type: ▼

Required: ▼

Type quiz **Description** and **Instructions** as needed.

The image shows a screenshot of a quiz editor interface, enclosed in a red border. It features two main sections: 'Description' and 'Instructions'. Each section is a rich text editor with a toolbar and a text area. The 'Description' section is at the top, and the 'Instructions' section is at the bottom. Both sections have a 'Default Font' and 'Size' dropdown menu at the top left. The toolbar includes icons for text alignment, bold, italic, underline, text color, background color, link, unlink, list, and emoji. The 'Description' section has a 'Normal' and 'HTML' button at the bottom left. The 'Instructions' section has a 'Normal' and 'HTML' button at the bottom left.


- You may **Password Protect** a quiz
- select –**Display While Inactive**
- Set **Due Date** | & an option to allow **Late Assignments**

Password Protect: You can password-protect this test, which will require students to enter a specific password before they can start taking it. To activate the password protection, enter your desired password for this test below:

Password


Start: Online assignments are made active from the Test Builder. However, you can choose to have this assignment display while it is inactive.

Display While Inactive

Due:  :

Include this assignment's due date in the course calendar

Allow Late Assignments Until:

 :

Penalize Late Assignments: % Total Per day late

- You may select to **Show Grade** and **Allow Review** after the due date has passed (See image **A**) OR
- As soon as the grade is available. See image **'B'**

A

Show Grade:	As soon as grade is available, and due date has passed
Allow Review:	As soon as grade is available, and due date has passed

B

Show Grade:	As soon as grade is available, and due date has passed
Allow Review:	As soon as grade is available

Click on **Save** button

Relevant Files:

Add a File

File:

Label:

Description:


Note:* A new page named a **Test Builder will open up.

A Test Builder page will open just like this one.

You are ready to Add questions now...

Coursework


Test Builder: Quiz 3

Unit 1	 Edit this assignment
Format: Online	Show settings Edit settings
Grade Method: Graded	

Total Questions: 0
Total Points: 0

Status: Inactive [Set a future activation date](#)

Add Questions:

Question Type:	<input type="text" value="Multiple Choice/Answer"/>	Other options for adding questions  Import questions from...
Number of Questions:	<input type="text" value="1"/>	
Add to Section:	<input type="text" value="Quiz"/>	

Select a **Question Type**

for e.g. Multiple choice/Answer

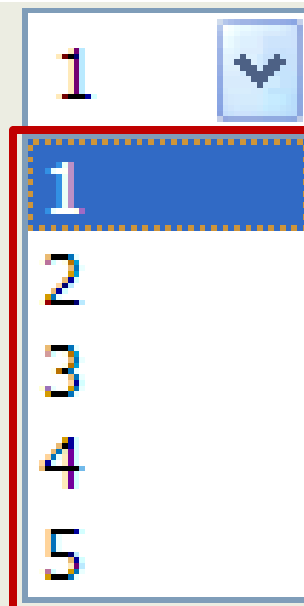
Question Type:	Multiple Choice/Answer
Number of Questions:	Multiple Choice/Answer
Add to Section:	True/False Essay Short Answer Ordering Matching

Select a **Number of Questions** you want to create at once.

The current option allows **1-5** questions at once. More questions can be added later.

Number of Questions:

Add to Section:



1

1

2

3

4

5

Select **Add to Section as Quiz** and click on **Add** (button)

Add to Section:

Quiz



Add

-You are ready to type **Multiple Choice Question** in the question placeholder.

Add Multiple Choice Questions:

Multiple Choice Question

Question Text

Default Font ▾ Size ▾

ABC | **B** *I* U **A** ▾ ab ▾ | [List Icons]

[Word Icon]

[Red Boxed Text Area]

- Type **Possible Answers** in the **Correct Text** section area
- Select the **Correct Answer** by placing a **Checkmark** in the **Correct Text** area
- Select a **Partial Credit** .
- You have an option to **Randomize** the quiz as well.

Answer	
Correct Text	Feedback
<input type="checkbox"/>	
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

[Add more answers](#)

Randomize: If you select this option, the answers will be presented in a different order each time the test is given. Otherwise they will always be presented in the order above.

Partial Credit: (With this option selected, students will be told how many correct answers there are, and will be given partial credit for the question based on how many of the answers they selected are correct. If only one answer is correct and you select this option, the question will be graded as a single-answer multiple choice.)

Next step is to **Save** or **Add More Questions** as needed

Next Step:

Back to Test Builder:

Save

Cancel

Add More Questions:

Question Type: Multiple Choice/Answer ▼

Number of Questions: 1 ▼

Add to Section: Quiz ▼

Save These and Add More.

You may **Preview the Test** | and Make it **Active**

Status: Inactive [Set a future activation date](#)


Add Questions:

Question Type: ▼

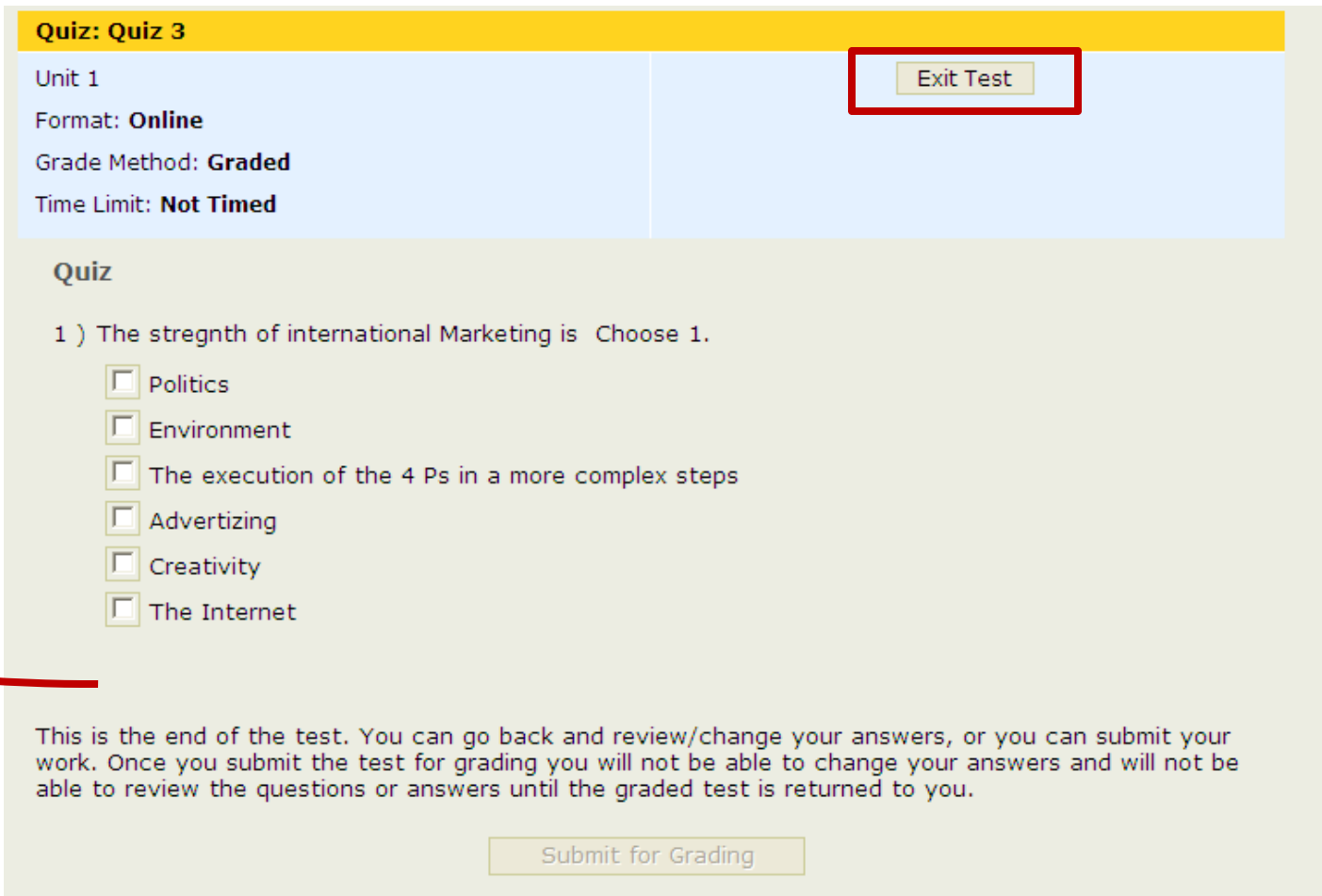
Number of Questions: ▼

Add to Section: ▼

Other options for adding questions

 [Import questions from your File Cabinet](#)

A sample preview for **Quiz 3**. Click **Exit Test** after previewing the test.



The screenshot shows a quiz interface. At the top, a yellow header bar contains the text "Quiz: Quiz 3". Below this, a light blue box displays the quiz details: "Unit 1", "Format: **Online**", "Grade Method: **Graded**", and "Time Limit: **Not Timed**". To the right of these details, a button labeled "Exit Test" is highlighted with a red rectangular border. Below the details, the word "Quiz" is displayed, followed by a question: "1) The strength of international Marketing is Choose 1." Below the question are six radio button options: "Politics", "Environment", "The execution of the 4 Ps in a more complex steps", "Advertizing", "Creativity", and "The Internet". At the bottom of the interface, a button labeled "Submit for Grading" is visible. A red bracket on the left side of the image encompasses the entire quiz preview area.

Quiz: Quiz 3

Unit 1
Format: **Online**
Grade Method: **Graded**
Time Limit: **Not Timed**

Exit Test

Quiz

1) The strength of international Marketing is Choose 1.



- Politics
- Environment
- The execution of the 4 Ps in a more complex steps
- Advertizing
- Creativity
- The Internet

This is the end of the test. You can go back and review/change your answers, or you can submit your work. Once you submit the test for grading you will not be able to change your answers and will not be able to review the questions or answers until the graded test is returned to you.



Submit for Grading





The next step is to provide **Points (value)** to each question. Then **Save**



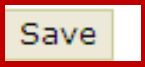
Sections:

 [Add a Section](#)  [Reorder Sections](#)

Quiz

Section Type: **Regular**  [Edit Section](#)
Source Material: **None**  [Delete Section](#)
Randomize: **Do not Shuffle Questions**

Question	Type	Point Value	
1 The strength of international Marketing is	MC	<input type="text"/>	 
2 Floating exchange rate behaves the same way as the Fixed exchange rate	T/F	<input type="text"/>	 

 [Edit All Questions](#)  [Reorder/Move Questions](#) 


- You may Edit a Test as follows: Let's say I mistyped a word **Strength** as seen on the image.
- Click on the **Pencil** icon next to the question to edit the mistyped word.


Quiz





Section Type: **Regular**


Source Material: **None**


Randomize: **Do not Shuffle Questions**


 [Edit Section](#)

 [Delete Section](#)

Question	Type	Point Value	
1 The streqnht of international Marketing is	MC	5	 
2 Floating exchange rate behaves the same way as the Fixed exchange rate	T/F	5	 

 [Edit All Questions](#)

 [Edit Question Point Values](#)

 [Reorder/Move Questions](#)


Edit accordingly and click on **Save** button

Multiple Choice Question

Question Text

Default Font ▾ Size ▾

ABC ✓ **B** *I* U A ▾ a



The **strength** of international Marketing is

Save **Cancel**

- Quiz 3 shows **Point** for each question.
- The quiz is ready to be **Activated**

Status: Inactive Activate [Set a future activation date](#) [Preview this test](#)


Add Questions:

Question Type: ▼



Number of Questions: ▼

Add to Section: ▼


Other options for adding questions


 [Import questions from your File Cabinet](#)

Sections:





 [Add a Section](#)  [Reorder Sections](#)

Quiz

Section Type: **Regular**  [Edit Section](#)

Source Material: **None**  [Delete Section](#)

Randomize: **Do not Shuffle Questions**

	Question	Type	Point Value	
1	The strength of international Marketing is	MC	5	 
2	Floating exchange rate behaves the same way as the Fixed exchange rate	T/F	5	 

Quiz 3 has been **Activated**. In **Quiz 3 Test Builder Window**...you may **Save the File to Cabinet | Edit settings | Edit this assignment etc**

Test Builder: Quiz 3 [Save to File Cabinet](#)

Unit 1
Format: **Online**
Grade Method: **Graded out of 10**

Total Questions: 2
Total Points: 10

Status: Active [Deactivate](#) [Preview this test](#)

Sections:

Quiz

Section Type: **Regular** [Edit Section](#)
Source Material: **None**
Randomize: **Do not Shuffle Questions**

Question	Type	Point Value
1 The strength of international Marketing is	MC	5
2 Floating exchange rate behaves the same way as the Fixed exchange rate	T/F	5

Now...click on **Coursework** link to go back to **Coursework** page










[Coursework](#)

Test Builder: Quiz 3

-In **Coursework** page, **Quiz 3** has a **Pencil | Delete | & a Mouse** icon. A **Mouse** icon indicates that this is an **On-line quiz**. Your students should be able to view and click on **Quiz 3** to start taking the quiz.

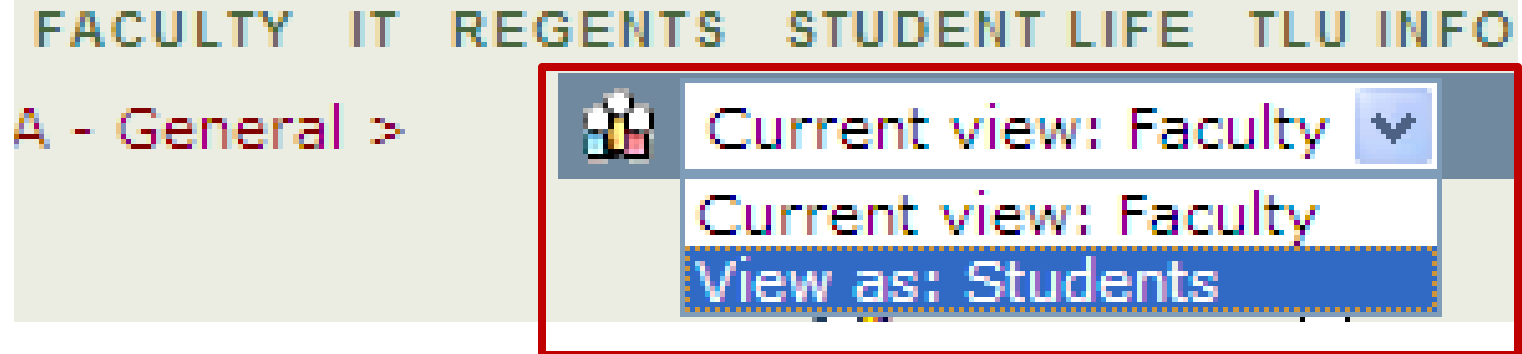
Quiz

[+ Add an Assignment](#)

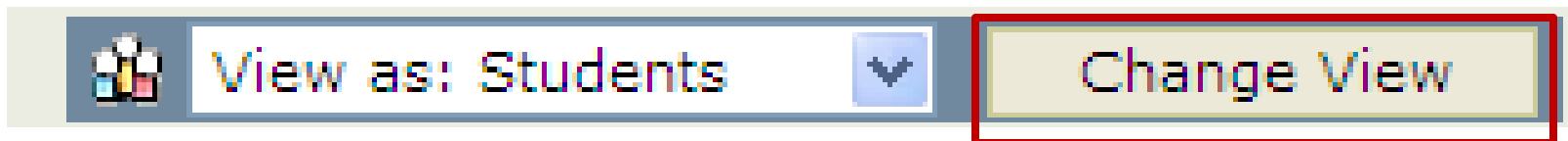
Assignment	Format	Due Date	Unit	Required
Quiz 3   		4/1/2011 5:00 PM	Unit 1	Required
Quiz Two   		9/11/2011 5:00 PM	Unit 1	Required
Quiz One   		9/13/2011 5:00 PM	Unit 1	Required

You may try to view the quiz as your **Students** (see image A)... then click on **Change View** (tab) (see image B)

A




B



- Your students will see a page like this once open **Quiz 3**.
- Students will click on the **Take this Test (link)** to start taking the quiz on-line link as seen below.

Quiz: Quiz 3

Unit 1	You have not yet taken the test
Format: Online	 This assignment is required .
Grade Method: Graded out of 10	It is due TODAY at 5:00 PM.
Time Limit: Not Timed	

Coursework

Important Information:
This test can only be taken **1 time**.

Take this Test