

Go to e-Racer



The screenshot shows the Faculty page of the Texas Lutheran University website. At the top right, there is a navigation menu with links for HOME, FACULTY (which is highlighted), TLU INFO, STUDENT LIFE, and ALUMNI. Below the navigation, a breadcrumb trail reads "You are here: Faculty > Home". On the left side, there is a sidebar with the TLU logo and a "FACULTY" section containing several links: Home, Faculty Course Control, Course Authorization, Course Schedules, Helpful Advising Links, e-Racer (highlighted with a red box), and Advising. The main content area is titled "Faculty" and "Helpful Advising Links". It contains three paragraphs of text providing instructions on how to view enrollment, use course authorization, and access transcripts.

HOME FACULTY TLU INFO STUDENT LIFE ALUMNI E

You are here: Faculty > Home

TLU
TEXAS LUTHERAN UNIVERSITY

FACULTY

- Home
- Faculty Course Control
- Course Authorization
- Course Schedules
- Helpful Advising Links
- e-Racer**
- Advising

Faculty

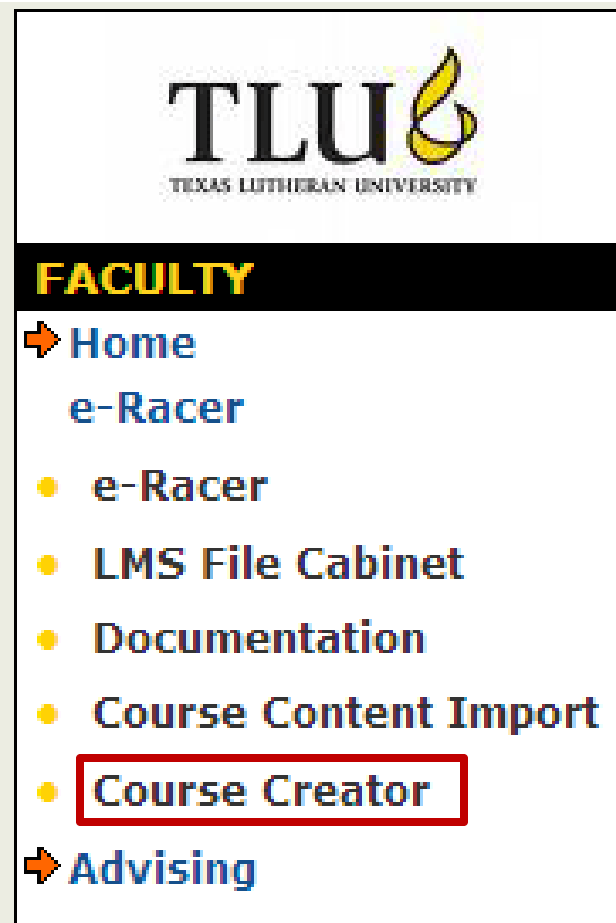
Helpful Advising Links

To view **enrollment in your courses** for upcoming semesters, scroll down to the "Courses" section on this page and click on "Course Search".

If your class is closed or requires permission, use the **Course Authorization** feature to access the course online. It works the same way as a signed registration card but saves the time to go to Registration & Records in-person.

Need a student **transcript** or **course schedule**? Click on the Advising link on the toolbar at the bottom of the screen, you will see a "faculty access to student transcripts" link.

Click on **Course Creator**



The image shows a screenshot of the Texas Lutheran University (TLU) website's Faculty menu. At the top is the TLU logo, which consists of the letters 'TLU' in a serif font and a stylized yellow flame icon to the right, with 'TEXAS LUTHERAN UNIVERSITY' written in a smaller font below. Below the logo is a black horizontal bar with the word 'FACULTY' in yellow, bold, sans-serif capital letters. Underneath this bar is a list of menu items. The first item is 'Home' with a blue arrow icon to its left. Below 'Home' is 'e-Racer'. A bulleted list follows, with each item preceded by a yellow dot: 'e-Racer', 'LMS File Cabinet', 'Documentation', 'Course Content Import', and 'Course Creator'. The 'Course Creator' item is enclosed in a red rectangular box. The final item in the list is 'Advising', preceded by a blue arrow icon.

TLU
TEXAS LUTHERAN UNIVERSITY

FACULTY

➔ Home

e-Racer

- e-Racer
- LMS File Cabinet
- Documentation
- Course Content Import
- **Course Creator**

➔ Advising

Click on **Add a New Course** (link)

Course Creator

This tool allows you to create courses in your LMS



Add a New Course

Type in **Course Title** | **Course Code** | Select Department from the menu |
Type in **Course Description** | & click Add Course

Course Creator

Add a New Course

Course Title:

Course Code:

Department: [+ Add a Department](#)

Course Description:

You are adding an existing Portal-Only course. If you need to, you can just add a new section to an existing course.

Add or select a **Term** from menu | Type in **Section Code** | & Add **Faculty** or **Students**

Add a Course Section

ISS - Instructional Support Services
in the Info Technology Department

[← Select a different course](#)

Add a Section

Term: [+ Add a Term](#)

Section Code:

Section Title:
* Optional, the Course Title will be used if Section Title is left blank

Faculty:

Students:

Weekly Schedule: [+ Add a Meeting Time](#)

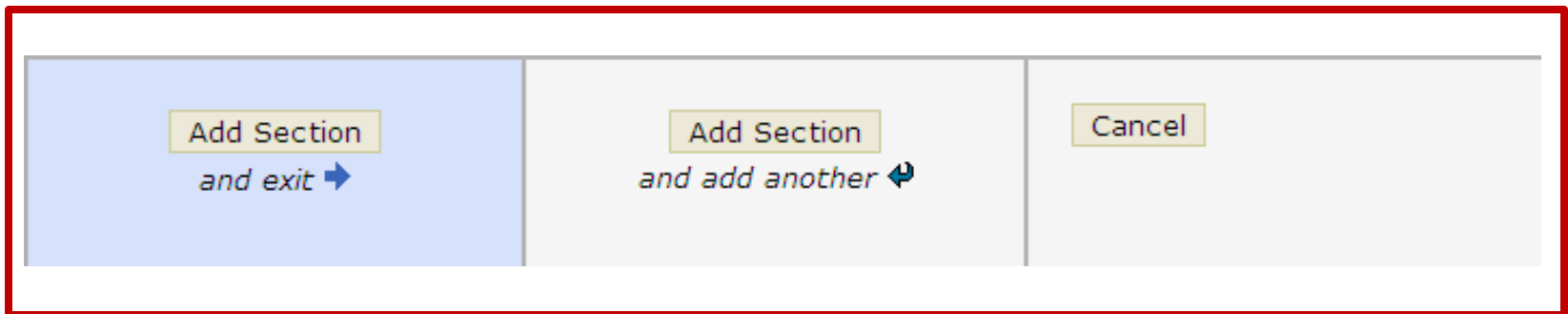
Add Users as Faculty ...click on **Add Faculty** | Type in **Last Name** | **click Add link** | **Ok**

The screenshot displays a web interface for user management. At the top, there is a 'Faculty:' label followed by a red-bordered button with a pencil icon and the text 'Add Faculty'. Below this is a blue header bar labeled 'All Users'. A search section contains 'Last Name:' and 'First Name:' labels. The 'Last Name' input field contains 'shao' and is highlighted with a red border. To the right of the search fields is a grey box with the text 'Select any user to view that person's details.'. Below the search fields is a list of users under the heading 'Faculty'. The list contains one entry: 'Shao, Rodrick Martin'. To the right of this list is a 'Selected Users' section, which also contains the entry 'Shao, Rodrick Martin'. Between the two lists are two buttons: 'Add -->' (highlighted with a red border) and '<-- Remove'. At the bottom of the interface, there are navigation links '<-- Previous | More -->' and two buttons: 'OK' (highlighted with a red border) and 'Cancel'.

To Add students... click on **Add Students** link | Type in **Last Name** | Highlight the name | **click Add** tab | & **Ok**

The screenshot shows a user management interface. At the top, there is a header with 'Students:' followed by a pencil icon and a link labeled 'Add Students'. Below this is a blue bar labeled 'All Users'. The main area is divided into several sections. On the left, there is a 'Search:' section with a 'Last Name:' input field containing 'crouse' and an empty 'First Name:' input field. To the right of the search is a user profile card for 'Crouse, Rebecca A. (ID# 96831909)' with roles 'Proxy Admins, Staff, All Roles'. Below the search is a list of users under the heading 'All Roles', with 'Crouse, Rebecca A.' highlighted. In the center, there are two buttons: 'Add -->' and '<-- Remove'. On the right, there is a 'Selected Users' section containing 'Crouse, Rebecca A.'. At the bottom right, there are 'OK' and 'Cancel' buttons. At the bottom left, there are navigation links '<-- Previous' and 'More -->'. Red boxes highlight the 'Add Students' link, the search input, the selected user 'Crouse, Rebecca A.', the 'Add -->' button, and the 'OK' button.

Click Add Section or | Add another section or | Cancel



You can view a new course under **My Courses** (Quick Link)

Quick Links

☐ **My Courses**

[ISS ISSA - General](#)

[ISYS 133 01 -
Applications Software](#)

[THEO 238 01 - Religion in
the United States](#)