

Student Evaluation of Instruction Addendum



Thank you for taking the time to report your issue on the student evaluation of instruction process. To maintain the integrity of the evaluation process, we cannot permit a second evaluation. Just like in an election, you must get it right the first time because there is no second chance. We can, however, forward your comments (anonymously) to the faculty member and his or her Department Chair so they will have the proper context when reading evaluations at the conclusion of the semester. Please take a moment to complete this attached form and return it to us. Once we receive it we will make sure the faculty member receives a copy. To reiterate, we will forward the form without using your name at the end of the semester.

Regards,

TLU Information technology

Course Name:

Faculty/ Instructor :

Semester:

Select Type of Comment:

- Complaint**
- Problem**
- Suggestion**

Enter your comments in the space provided below: